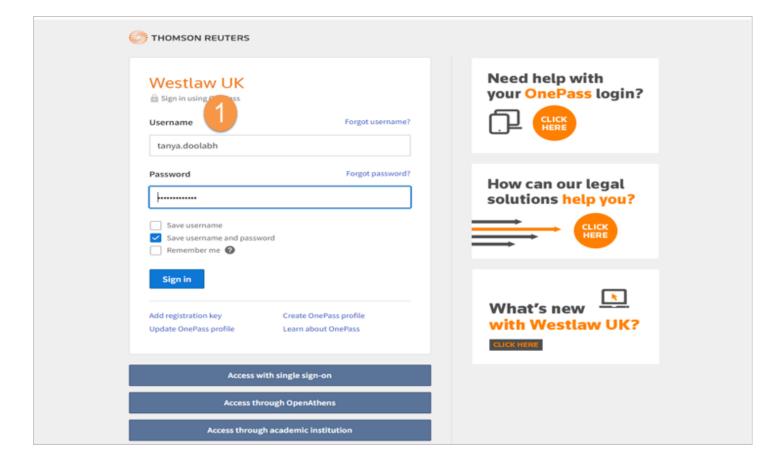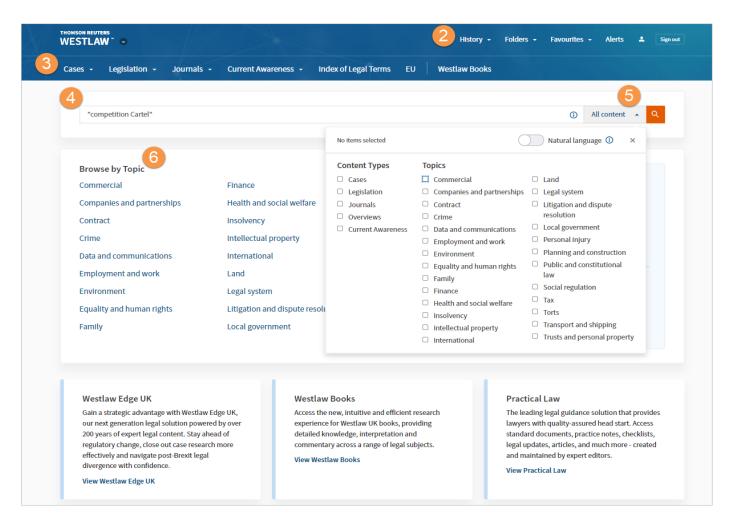# Quick Start Guide

Learn how to efficiently navigate through content on Westlaw UK by using search templates, filters, and icons.
Log onto Westlaw UK: https://uk.westlaw.com

1. Enter your username and password and click Sign in.

   You can select the checkboxes to save your username and/or password.

The Westlaw UK homepage consists of 5 valuable research starting points:

2. Use the options at the top right of the screen to access your document and search History, create and access research folders, create Alerts on topics, and access your favourited content.

3. Use the Cases, Legislation, Journals, Current Awareness, Index of Legal Terms, EU, and Westlaw Books to search within the specified content.
   Note: these options are subscription dependent.

4. Use the global search bar to search using keywords, citations, and questions, or choose from a pre-defined predictive set of results.

5. Click All Content to refine your search to specific content types or topics.

6. Browse by Topic section allows you to browse content by topic and subtopic, or search within a specific practice area.

7. The number of search results will display at the top of the content page.

8. Search results are displayed by relevance and can be changed to date order.

9. Create an alert based on your search, add results to a folder, or email, print, or download using the document delivery icons.

10. Use the filters on the left-hand side to filter your results by Content Type, Topic, Jurisdiction, or Date.