

# Westlaw Australia

## Researching Secondary Sources

### Objectives

This session will cover how to find, browse, and search secondary sources on Westlaw Australia. It will discuss the different types of secondary sources including journals and commentaries and highlights the various research methods for locating information.

### Learning Outcomes

This session will include:

- How to find a list of secondary sources using the customer profile menu
- How to locate a secondary source using the Global Search
- Viewing the “i” button for author information and content overview
- Browse a secondary source and utilise the Reading Mode
- Locate content using an index
- Conduct a search across one or more secondary sources
- Structure a Boolean terms and connectors search using the Global Search
- Use post search filters to refine search results
- Download, print or email documents
- Save content into folders

### Session Duration

30 minutes (0.5 CPD Point)

### Session Delivery Methods

Online via Microsoft Teams.

**Note:** The Webinar allows participants to view the trainer’s computer screen. At no time does the trainer access your computer.

### Learning Materials

Support materials including guides, videos and tips are available via the link below

<https://support.thomsonreuters.com.au/product/new-westlaw-australia>

### Training Specialist

**Mary Dossis** is a Training Specialist based in Melbourne who supports customers in Victoria, Tasmania, and Western Australia. She is a qualified secondary school teacher and has over 30+ years' experience in legal publishing and training the legal and accounting profession.

**Tia Friedland** has over 20 years' experience training lawyers and is passionate about delivering online learning.